

**TOWNES OF PRESTBURY HOMEOWNERS ASSOCIATION
ARCHITECTURAL STANDARDS COMMITTEE
APPLICATION**

Application in hereby made to the Townes of Prestbury Architectural Standards Committee for their review and approval of the attached plans and specifications. **Note: two copies of the application and all attachments are required.**

The Homeowner should review the guidelines and standard section of the Rules & Regulations received with this application to assist in a timely process of your request. The application is not considered received until it is noted on this form and forwarded to the committee. A copy of this form will be returned to the applicant with a notation as to its status of the application.

Date of Application: _____

Owners of Property: Name: _____

Address: _____

Phone No: _____ Cell No: _____

Fax No: _____ E-Mail: _____

Description of proposed request: _____

Anticipated Start Date: _____ Anticipated Dare of Completion: _____

Required Data for initial application: (Consult with a member of the committee)

- Property Plat of Survey
- Plans and specification
- Photo of site or picture of item for review
- Site plan showing surrounding typography
- Written comments from neighbors
- Permits, Sugar Grove or Kane County as applicable with approved drawings
- Contractors Certificate of Liability Insurance. Architectural Attachment D, Page 27, applies.

Prior to commencing with the project, you must have received a copy of the Architectural Standards Committee Approval Form, Notice of Decision.

Office Use:	Application Complete: YES OR NO
Date received: _____	By: Mail, Fax, Hand Delivered, other: _____

Date Forwarded to Committee on: _____	Must take Action by Date: _____

Presented to the Board Meeting on: _____	
Comments: _____	

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Contractors Information:	Company Name:	_____
	Address:	_____
	Phone Number:	_____
	Cell Number:	_____
	FAX Number:	_____
	Email:	_____
	Company Contact with Direct Phone Number:	_____

In consideration of this application and attached forms being made a part thereof, and the issuance of permit. I/We will conform to all covenants, conditions, and restrictions in the declaration recorded relating to the property in this application. I/We also agree that all work performed under said permit will be in accordance with the plans and plot diagram which accompany this application, except for such changes as may be authorized or required by the Townes of Prestbury Architectural Standards Committee.

Signature of Owners

CONTRACTORS CERTIFICATE OF LIABILITY INSURANCE

		<u>General Liability</u>
Minimum Insurance Limits - Each Occurrence		\$1,000,000
	Damage to Renter	500,000
(Any 1 Person)	Medical Expenses	5,000
	Personal Injury	1,000,000
	General Aggregate	2,000,000
	Product Liability	2,000,000
	Auto Liability	1,000,000
Workman's Compensation	Each Accident	500,000
	Disease – Each Emp.	500,000
	Disease – Policy	500,000

The Certificate of Contractor's Insurance must show the following as Co-Insured/ Interested Party:

Townes of Prestbury
C/O Advocate Property Management
P.O. Box 9242
Naperville, IL 60567

Attachment D